



NORTH KERN WATER STORAGE DISTRICT

Job Title and Description for:

CANAL TENDER - Salary Grade 16

SUMMARY: During the primary irrigation season (March through September), responsible for operation and control of facilities to deliver water to consumers, and tracking of these deliveries. The Canal Tender is also responsible for operation and control of District's groundwater recharge facilities during recharge operations. He may also perform duties outlined for District Utility Worker at any time depending on workload. The Canal Tender may perform other routine duties as assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Utilizes tables and calculator to determine opening and closing of gates, along with the removal and installation of weir boards for regulation of water deliveries.
- Calculate and report volumes of water managed on daily route.
- Record all measurements, meter readings, gauge readings and time that turnouts are measured.
- Keep gates and weirs clear of weeds, moss, and all other debris.
- Observe condition of all canals, laterals, ditches, gates, weirs, fences and all other structures.
- Report leaks and/or flooding immediately
- Report any irregularities in water level or water flow.
- Observe all safety and traffic regulations at all times.

SAFETY REQUIREMENTS:

- Adhere to all company policies relating to job safety.
- Report all unsafe conditions to supervisors immediately.
- Cooperate with supervisor training efforts and become fully knowledgeable of job hazards.
- Wear appropriate safety equipment as required by the job.
- Ask questions if there is a misunderstanding about the way to perform a duty.
- Contribute ideas or suggestions for safety program improvements.

QUALIFICATION REQUIREMENTS: To perform this job successfully as assigned.

An individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

EDUCATION and/or EXPERIENCE: High school diploma or general education degree (GED); three months related experience and/or training.

LANGUAGE SKILLS: Ability to read a limited number of two and three-syllable words and to recognize similarities and differences between words and between series of numbers. Ability to print and speak simple English sentences.

MATHEMATICAL SKILLS: Ability to add and subtract numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money, weight measurement, volume, and distance.

CERTIFICATES, LICENSES, REGISTRATIONS: Maintain a California Driver's License, Class C. Will operate District vehicle and / or equipment in the normal daily course of business. May also be asked to operate a non-District vehicle to conduct District business.

REASONING ABILITY: Ability to apply common sense understanding to carry out detailed written and/or oral instructions. Ability to deal with problems in standardized situations.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand, walk, and talk or hear. The employee is occasionally required to sit; climb or balance; and stoop, kneel, crouch, or crawl.

The employee must regularly lift and/or move up to 10 pounds, frequently lift and/or move up to 25 pounds, and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include distance vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee occasionally works near moving mechanical parts, and in high, precarious places and is occasionally exposed to fumes or airborne particles and vibration. The noise level in the work environment is usually moderate.

SEE CANAL TENDER MANUAL

The District classifies this position to be a "Safety Sensitive" position.